

DATE ADVERTISED: 29 APRIL 2024



VACANCY

MANAGER – SECURITY RISK MANAGEMENT PERMANENT CONTRACT: GRADE 17 (Total Cost to Company)

The incumbent shall be responsible for the security risk management function within the ECDC. The role entails assessment of security risks facing the ECDC brand, assets and personnel; formulation of a comprehensive strategy for security risk management; development of an operational plan relating to prevention and mitigation of identified security risks; as well as directing and monitoring of the implementation of responsive measures. The incumbent shall also be expected to spearhead and maintain relations and partnerships with relevant security structures provincially and nationally directed at strengthening security relating to ECDC brand, assets and personnel through accessing requisite expertise and support. Functions under this role include the development of a Security Risk Management Policy and Plan for the ECDC and a framework for the conducting physical and non-physical security appraisals for ECDC properties and directing the development and implementation of a vetting strategy, where required. The incumbent shall be expected to provide specialist security advice and recommendations to EXMA, Board and key stakeholders with an ultimate aim of establishing and maintaining a professional security risk management function within the ECDC.

KEY DUTIES AND RESPONSIBILITIES

The Key Performance Areas will encompass:

Security risk management and advisory function

- Facilitate the establishment and maintenance of an effective Security Risk Management and Advisory function within the ECDC.
- Formulate a comprehensive strategy for directing physical and non-physical security services in line with the Minimum Physical Security Standards (MPSS) and Minimum Information Security Standards (MISS)
- Direct and monitor compliance with MPSS and MISS.
- Develop a Security Risk Management Policy / Framework and Plan for the ECDC
- Develop a framework for the conduct Physical and Non-Physical Security Appraisals.
- Manage services engagement and performance of security risk management service providers.

Security risk management stakeholder relations and strategic partnerships

- Lead the identification of key strategic partners within the security services environment.
- Develop relationships with relevant security structures within the province and nationally to strengthen security services and access requisite expertise and support.
- Foster relationships with key role players to attain effective security state within the ECDC property environment.
- Act as a key point of contact with security services authorities and structures.
- Ensure ECDC's participation in relevant security coordination structures within the province.

Security vetting strategy development and implementation

- Identify critical areas and employees to undergo vetting.
- Advise and guide Senior Management on statutory requirements for vetting services.
- Acquire relevant tools and systems for vetting and screening of staff and service providers appointed by the ECDC.

- Conduct security appraisals for ECDC buildings (head office and regional offices)

Specialist advice and awareness relation to security risk management

- Participate on various Committees and Sub-committees, including, EXMA, the Audit and Risk Committee, Local government structures, Traditional Council, Royal Committee and Tribal Authority.
- Advise Chief Executive Officer, Executives and Board of Directors on strategic security issues including matters relating to properties, personnel and office bearers' safety.
- Determine staff awareness levels on security matters.
- Determine human resource requirements taking into consideration operational needs, skills scarcity.
- Assist in the recruitment of relevant security risk management staff, where applicable.

MINIMUM QUALIFICATIONS AND EXPERIENCE

- A relevant bachelor's degree or NQF Level 7 qualification
- A minimum of seven (7) years relevant working experience in security risk management and/or intelligence services field with at least three years at middle management or senior consultancy level.
- A deep understanding of security threats and risk assessment frameworks is a must.

This is a permanent position, and the successful candidate will be subjected to signing of a performance contract and verification of qualification. If you have not been contacted within eight (8) weeks after the closing date of the advertisement, please regard your application as unsuccessful.

In making these appointments, ECDC reserves the right to apply the principles enshrined in the Employment Equity Act, its policies, and plans.

Please send your detailed CV and certified copies of qualifications to
The Human Resources Department
Tel: (043) 704 5783
Email: humanresources@ecdc.co.za
Closing date: 09 May 2024