

ADVERTISED: 14 JULY 2025



VACANCY: MANAGER - FINANCIAL MANAGEMENT SERVICES

GRADE 17 (TOTAL COST TO COMPANY)

5 YEAR FIXED TERM CONTRACT

The incumbent shall be responsible for financial accounting, financial control, reporting & compliance functions, as well as creditor and programme payments. The role entails preparation of the group and separate annual financial statements, collection of financial data from the respective systems, financial analysis of the data as well as the generation of reports which reflect the performance of the ECDC. The incumbent is expected to ensure that suppliers are paid timeously and that frequent and regular cash management is maintained. The incumbent is required to maintain and manage accurate financial records including reconciliations of key accounts on a monthly basis. The incumbent is also expected to assist with the management and collation of responses of information requested by the external auditors. The outcome of the incumbent's efforts should be useful, effective and efficient cash management, financial accounting, financial control & reporting, creditor and programme payments management system, that enhances decision making and ensures compliance with the regulatory frameworks and ECDC policies and procedures.

MINIMUM REQUIREMENTS

- Bachelor's degree in commerce preferably majoring in financial accounting.
- 7 years working experience in financial accounting and reporting including preparation of annual financial statements of which 3 years must be at supervisory or senior consultant level.

This is a 5-year contract position, and the successful candidate will be subjected to signing of a performance contract and verification of qualification. If you have not been contacted within 8 weeks after the closing date of the advertisement, please regard your application as unsuccessful.

The ECDC reserves the right to apply the principles enshrined in the Employment Equity Act, its policies, and plans.

Please send your detailed CV and certified copies of qualifications to:

The Human Resources Department

Tel: (043) 704 5783

Email: humanresources@ecdc.co.za

Closing date: 28 JULY 2025