



VACANCY

PROJECT MANAGER – INFRASTRUCTURE MANAGEMENT SERVICES X2 5 YEAR FIXED TERM CONTRACT: GRADE 15 - (Total Cost to Company)

- The Project Manager will report to the Senior Manager - Infrastructure Program Management Services.
- The incumbent will be responsible for implementation of assigned infrastructure projects across the province in line with external and internal funding provided.
- The role entails management of consultants and contractors to ensure that projects are completed in line with project management principles; which include quality, timeframes, budget parameters, consultants and contractors service delivery agreements and any relevant and applicable legislation. The successful candidate will be expected to prepare individual project reports on status, expenditure, variations, delays, etc on the allocated projects for submission to the Senior Manager: Infrastructure Program Management Services or designated official.
- Candidate will also be required to ensure that all risk related to assigned projects are mitigated.

KEY DUTIES AND RESPONSIBILITIES

The incumbent shall be responsible for the following:

Staff Supervision

- Supervise the Graduate Development candidates
- Report on capacitation against criteria laid down by Professional Bodies

Contract Management

- Management of consultants and contractors.
- Ensure that local SMME's are utilised and exposed to methods and principles that promote their emergence in terms of CIDB Regulations.
- Apply use of local labour to its maximum benefit on projects.
- Apply appropriate project methodologies and disciplines.
- Identify and facilitate mitigation of contractual issues.

Reports

- Prepare individual project reports on status, expenditure, variations, delays, etc. on the allocated projects for submission to the Senior Manager: Infrastructure Program Management Services.

Stakeholders

- Interact regularly with relevant stakeholders.
- Apply appropriate, continuous and timely communication with all stakeholders

MINIMUM REQUIREMENTS

- Bachelor's degree in the Built Environment.
- Registration as a Professional with one of the following Professional Bodies:
- South African Council for the Architectural Profession (SACAP),
- Engineering Council South Africa (ECSA),
- South African Council for the Quantity Surveying Profession (SACQSP); or

- South African Council for the Project and Construction Management Profession
- (SACPCMP).
- Five (5) years post-graduation experience in the built environment of which two (2) years must be in project
- management for the Public Sector.

This is a fixed term contract position, and the successful candidate will be subjected to signing of a performance contract and verification of qualifications. If you have not been contacted within eight (8) weeks after the closing date of the advertisement, please regard your application as unsuccessful. In making these appointments, ECDC reserves the right to apply the principles enshrined in the Employment Equity Act, its policies and plans

Please send your detailed CV and certified copies of qualifications to
The Human Resources Department
Tel: (043) 704 5783
Email: humanresources@ecdc.co.za
Closing date: 23 February 2024